

# Adding a Research Flag to a Patient Record

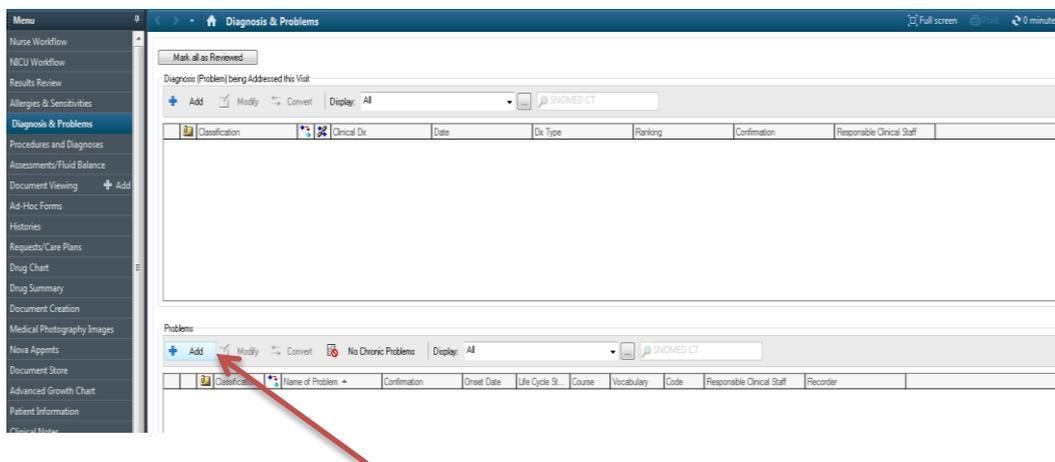
DLV-GEN-WI-010

## Relates to SOP: (Research Paperlite)

**Note:** The same procedure/method should be followed for “control” or “healthy volunteer” participants

## Procedure/Method

1. Launch eRecord and login into PowerChart. The **Patient Chart** is a view of the patient record which allows users to view and add patient information such as medication, lab results, allergies and research flags. Only one patient chart can be open at any one time (**See training guides on intranet**)
2. Open the correct patient record
3. Navigate to **Diagnoses & Problems** from the left hand menu
4. Please only add the flag to the **Problem** section (The Diagnosis section will not carry across encounters)
5. In the **Problem** section see below Click  **Add** |



6. Type '**Clinical Trial Participant**' into the search box and click on **binoculars**

7. Select the entry and another box will appear. Highlight entry 'Clinical Trial Participant' click **OK**

The screenshot shows a 'Problem Search' window with the following details:

- \*Search: Clinical Trial Participant
- Starts with: [dropdown]
- Within: Terminology [dropdown]
- Buttons: Search by Name, Search by Code
- Terminology: <All terminologies> [dropdown]
- Terminology Axis: <All terminology ax [dropdown]
- View Synonym, Concept Family, Multi-Axial, Cross Mapping (checkboxes)
- Table with columns: Term, Code, Terminology, Terminology Axis

Term	Code	Terminology	Terminology Axis
Clinical trial participant	2692451013	SNOMED CT	Social context

8. Complete \***Classification** box (drop down menu) and \***Status** box (drop down menu)
9. Input the following information into the **Comments Field** (right hand side of page)
- Name of **Trial** and **Study Number**
  - **Type** of trial i.e. ctIMP
  - Date participant **consented** to Trial
  - Details of **Medications Prescribed** as part of trial
  - **PI details** in case of an emergency
  - Any other relevant information i.e. if they are a “control” or “healthy volunteer”
10. Click **OK**
11. Click **refresh** and check **Flag** has appeared on **Banner Bar**. Click on the individual Flag to read all of the comments

***Please remember to add a separate flag for each trial a patient is participating in directly into Diagnoses & Problems***